# Administrative Details

Please include the administrative details for your project, specifically:

**Project Name**

**Project Website**

**Lead contact:** Please list the name and email address of the lead contact for your activity with respect to IRIS.

**Further contacts:** Please list the names and email addresses for anyone in the project who should receive IRIS related communications with regards to the project’s resource requests. If you wish you can also include appropriate mailing lists.

Information about further rounds of IRIS funding available, associated deadlines and similar communications will be sent to the same addresses.

Corrections to these details can be made at any point by emailing [rsap@iris.ac.uk](mailto:rsap@iris.ac.uk).

# Science Programme to be supported by IRIS

**IRIS does not review the science programmes of its science partners, but instead generally only peer reviewed/STFC funded science programmes are eligible for IRIS support. Some non-STFC programmes might be eligible, but only by prior agreement. In this case, please contact the IRIS Science Director before submitting a request.**

The document you submit will serve as a record for the specific activities that have been formally approved as eligible for IRIS support.

Additionally, the information in this document will be used for:

* Confirm the science programme lies within the IRIS remit and determine the peer-review status of the science activity to be supported with IRIS resources.
* Provide contextual information for any resource requests. The information provided will be sent to the reviewers for any request of resources, together with a formal note of approval by the Science Director.
* Produce reports for STFC and/or UKRI.

Please keep these points in mind for your submission.

**If you have previously submitted resource requests to IRIS, the content of this document would approximately correspond to “Section 2: Science Programme to be supported by IRIS” in those requests, but please consider the suggested length of the document.**

Guideline for the length of this document is a maximum of ~1000 words, plus ~200 for each sub-activity (if applicable).

**In the case of the Facilities**: Please summarise the science workflows that follow from instrument operation in general terms as appropriate to the Facility. It is taken as read that those Facilities are approved to run for an annual schedule and user scientists are given time by relevant peer review bodies. For the specific science workflows, please state the end date (if known), or if not known list the end date as “until further notice”.

**In the case of PPAN activities**: Please summarise your approved science or construction programme, with particular reference to those aspects for which the resources will be used. In the case of PPAN activities please note the relevant peer review panel (e.g. PPRP, PPGP, etc) and cite the relevant grant including its end date.

Please note that generic/”MOU style” (e.g. “the UK will provide n% of xyz’s computing”) requests should be discussed with the Science Director before submission, independently of whether your other (sub-)activities have been approved in the past. Please also state the timeline and relevant grants for these requests. If approved, approval will not be needed again until the end of the relevant grant.

For any applications for resources to IRIS in following years a new submission of the Science Partner form is only necessary if substantial changes are made to the science programme and/or if new grants will have to be included.